

**Authorization Letter**  
(Credit Card Authorization Letter)

[Your Name]  
[Your Address]  
[City, State, ZIP Code]

[Date]

[Credit Card Company/Bank Name]  
[Company Address]

[City, State, ZIP Code]

Dear [Credit Card Company/Bank Name],

I, [Your Name], hereby authorize [Authorized Person's Name] to use my credit card [Credit Card Number] for emergency expenses or purchases as deemed necessary. [Authorized Person's Name] is permitted to make transactions on my behalf during the period from [Start Date] to [End Date].

Thank you for your attention to this matter.

Sincerely,  
[Your Signature]  
[Your Name]