

Authorization Letter
(Employment Verification Authorization Letter)

[Your Name]
[Your Address]
[City, State, ZIP Code]

[Date]

[Current/Former Employer Name]
[Company Address]

[City, State, ZIP Code]

Dear [Employer Name],

I, [Your Name], hereby authorize [Authorized Person's Name] to verify my employment details, including salary, position, and dates of employment, with [Current/Former Employer Name]. [Authorized Person's Name] is permitted to provide this information to [Requesting Party] for employment verification purposes.

This authorization is valid until [End Date].

Thank you for your cooperation.

Sincerely,
[Your Signature]
[Your Name]