Authorization Letter

(Tax Filing Authorization Letter)

[Your Name]
[Your Address]
[City, State, ZIP Code]

[Date]

[Tax Professional/Accountant Name] [Company Name or Address]

[City, State, ZIP Code]

Dear [Tax Professional/Accountant Name],

I, [Your Name], hereby authorize [Authorized Person's Name] to prepare and file my tax returns on my behalf for the tax year [Year]. [Authorized Person's Name] is permitted to access my financial records, complete necessary forms, and file taxes with the appropriate authorities.

This authorization is valid for the tax year [Year].

Thank you for your assistance.

Sincerely, [Your Signature] [Your Name]